

**Paradise Township Board
Regular Meeting
October 12, 2011**

Meeting called to order by Supervisor Dean at: 6:02 p.m.
Pledge of Allegiance

Board Members Present: Marie Dean (Supervisor), Lisa Gulliver (Clerk),
Tim Trudell (Trustee)
Board Members Absent: William King (Treasurer), Robert Whims (Trustee)

Approval of Agenda:

The following items were removed from the agenda:

New Business

- 3. GTC Road Commission Resolution**
- 4. Community Police Officer**

Trudell/Gulliver: motion to accept the Agenda as amended: Carried 3/0.

Consent Agenda: The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion. Any member of the public, board, or staff may ask that any item of the consent calendar be removed and placed elsewhere on the Agenda for full discussion. Such request will be automatically respected.

General Fund, Cemetery Fund, Parks & Recreation pre approved bills
Grand Traverse Rural Fire – \$22,931.25
Bills to be approved: General, Cemetery and Park & Rec.
Minutes of August 10, 2011
~~Zoning Report~~
~~Treasurer's Report~~ Clerk's Report
~~Supervisor's Report~~ Parks and Recreation Report
~~County Association Report~~ Sheriff Department

Gulliver/Trudell : motion to accept the Consent Calendar: Carried 3/0.

Announcements/Correspondence:

No Announcements.

Special Reports:

County Commissioner Report: Mr. Rob Henschell, County Commissioner, reported on the following:

- Next Michigan Corporation
- County Equalization Director position opening.
- County to review purchasing policy.
- County is working on the budget. They are considering cuts and outsourcing.

Fire Department: There will be an Open House on October 15, 2011 from 10:00 a.m. to 2:00 p.m. for Fire Prevention Week.

Ambulance: No report given.

Planning Commission: Chairman Wicksall reported that the Planning Commission has finished the Master Plan and has approved it to be forwarded to the Township Board and other municipalities. They will be given 75 days to submit comments.

Public Input (non-agenda items):

Anita Prahel reported on funding for Camp Pugsley workers.

Old Business:

1. Joint Parks & Recreation Committee Resolution #11-10-12

Mr. Trudell presented Resolution #11-10-12, a resolution to a joint Parks and Recreation Committee between the Village of Kingsley and Paradise Township. He indicated that this would be a good venture because the Village of Kingsley and Paradise Township currently have a joint Parks and Recreation Mater Plan. This would also fulfill Governor Snyder's requirement that local municipalities have collaborating commissions. Mr. Trudell indicated that this will be an advisory committee, not a decision making board.

Mrs. Dean inquired as to why the Village has 4 representatives and the Township has only 3. Mr. Trudell indicated that the reason for that is because the Village has more parks than the Township. He reiterated that this will be an advisory committee, not a decision making board.

Mr. Trudell indicated that terms should start in January in order to start grant writing.

It was suggested that there should be one (1) Township Board Representative on the committee. Two (2) others should be appointed. Appointments will be discussed at the next Township Board Meeting.

Gulliver/Trudell: motion to adopt Resolution #11-10-12 A resolution to a joint Parks and Recreation Committee between the Village of Kingsley and Paradise Township: Dean yes, Trudell yes, Gulliver yes: Carried 3/0.

2. Cemetery Ordinance

Mrs. Gulliver indicated that this draft ordinance was presented to the Board in August for review. She did not receive any comments or changes. There was a question at the last Board Meeting regarding what other Townships in the area have as their requirements for multiple burials in a gravesite. Mrs. Gulliver indicated that she investigated other Cemetery Ordinances from surrounding Townships. The general results were that most, if not all, of the township allow a maximum of 2 burials per gravesite: one full burial and one cremation or two cremations. She printed off the ordinances from area townships in case anyone on the Board wished to review them. She would like to keep the burial requirement as is with the addition that exceptions can be made by the Township Board. There was also some discussion about the prices of gravesites for Paradise Township Residents vs. non-residents.

Mrs. Gulliver indicated that she will schedule a public hearing for the new Township Cemetery Ordinance.

New Business:

1. Employee Reviews and Compensation

Mr. Trudell presented the employee review summaries. He indicated that he would like the Board to discuss compensation.

Mrs. Gulliver stated that she felt the deadline for the cemetery records project is unrealistic considering the problems that we have encountered as we gather and enter information. She also feels that organization of the filing cabinets is not the responsibility of the Office Manager. Those are Township records and are under the direct supervision of the Clerk.

Mrs. Dean stated that she would like to see compensation addressed at budget time. Mr. Trudell indicated that there already is funding set aside in the budget for compensation.

Mrs. Gulliver and Mr. Trudell would like to discuss compensation with all Board Members present. It was requested that this be placed on next month's agenda.

2. Trail Map Funding

Mr. Trudell indicated that he would like to put together a informational brochure to handout to property owners that will include maps, pictures and general information about the Non-motorized Trail Project. He reported that dredging of the Mayfield Pond will not cost as much as was anticipated. He would like to see if there is funding available in the Parks and Recreation budget to pay for the production of the brochures.

3. Snow Plowing Bid

Mrs. Gulliver indicated that the Township received one bid submission. Mr. Trudell asked if the Village submitted a bid. Mr. Radtke indicated that the Village is not interested in bidding at this time.

Dean/Trudell: motion to accept the bid from Wyskochil Outdoors for \$85.00 per occurrence, \$8.00 per 50 lbs. of salt, and \$35.00 per salt application; with the added verbiage that the Township can terminate the contract in writing if unsatisfied with the services provided. Contract will be void 14 days from the date of the letter: Gulliver yes, Trudell yes, Dean yes: Carried 3/0.

General Board Discussion:

Mrs. Dean reported that it will cost \$2700 to install rumble strips in the spring.

The Board discussed the MTA Conference. Room Reservations open on October 14th. The Board asked that three (3) rooms be reserved. Reservations may be cancelled prior to the conference.

Trudell/Gulliver: motion to approve days (January 24 - 26, 2012) to go to the MTA Conference without taking from vacation or personal time for Marvin Radtke: Dean yes, Trudell yes, Gulliver yes: Carried 3/0.

The Grand Traverse County Annual Planning Commission Awards Banquet will be held on November 3rd. As always, the Township will pay for the Township Board and Planning Commission members to attend. Board or Commission members must pay for any guests they wish to bring to the banquet.

Mrs. Dean reported that Pugsley is done with the shelves.

Mrs. Dean announced that she would like to appoint Anita Prahel as Deputy Supervisor. It was asked what duties the Deputy Supervisor would perform. Mrs. Dean indicated that she has a few things in mind. The board members present also asked Mrs. Dean what the Deputy Supervisor's pay would be. She indicated this is something that would have to be worked out. The board members expressed concern about being able to provide a salary for the Deputy Supervisor. Mrs. Dean indicated that she would give up some of her Supervisor's pay in order to pay the deputy, if she needed to. Mrs. Gulliver indicated that she was unsure how to proceed. She stated that she would have to look into the possibilities and requirements of appointing a Deputy Supervisor with MTA.

Mr. Trudell reported that dredging at Mayfield Pond Park is complete. One tree had to be cut down because half of it had snapped off. He stated that he is very happy with the Village's work at the park and the cemetery. Mr. Trudell reported to Mrs. Dean that he is very concerned about the appearance of Civic Center South. He indicated that there are some broken fences, the playground area is a mess, and upkeep around the pavilion area is not good. Mrs. Gulliver agreed and added that the bathrooms are a mess and poorly stocked. Mrs. Dean indicated that she would go and have a look. Civic Center South will be having a meeting October 19th.

Public Input: No public input.

Dean/Trudell: motion to adjourn:

Meeting adjourned at 7:05 p.m.

Carried 3/0.

**Minutes prepared by: Jennifer J. Scout, Recording Secretary
Lisa K. Gulliver, Clerk**

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