

**Paradise Township Board
Regular Meeting/Public Hearing
May 12, 2010**

Meeting called to order by Supervisor Dean at: 6:01 p.m.

Pledge of Allegiance

Board members present: Dean, Gulliver, King, Trudell, Whims

Approval of Agenda: Changes to agenda are as follows:

Delete under New Business

- 3. Landscaping

Added under New Business:

- 3. Mayfield Pond Park Caretaker Contract
- 12. Evergreen Cemetery

Motion: King, Second Whims: Carried 5/0.

Consent Agenda: The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion. Any member of the public, board, or staff may ask that any item of the consent calendar be removed and placed elsewhere on the Agenda for full discussion. Such request will be automatically respected.

General Fund and Park & Recreation pre approved bills

Minutes of April 14, 2010

Zoning Report

Clerk's Report

Parks and Recreation Report

~~Treasurer's Report~~

County Planning Report

County Association Report

Mr. Whims requested that the minutes of April 14, 2010 be removed for discussion. Mr. King requested that the Treasurer's Report be stricken from the Consent Calendar.

Whims/King: motion to accept the Consent Calendar

Carried 5/0.

Mr. Whims referred to a statement made by King on page 3 of the April 14, 2010 minutes. He questioned whether Mr. King made the statement in question. Mr. King confirmed that he did make that statement.

Whims/King: motion to accept the minutes from April 14, 2010:

Carried 5/0

Announcements/Correspondence:

Mrs. Gulliver indicated that the Board has received a request from Mr. Barry Parks of 282 E. M-113. Mr. Parks is requesting that the Township repair a portion of his lawn that was damaged due to the sewer line installation for the Fire/EMS Station.

Trudell/Gulliver: motion to repair Mr. Parks’ yard not to exceed \$350.00: Trudell yes, Whims yes, Dean yes, King yes, Gulliver yes: Carried 5/0.

The Board is in receipt of a quote from Great Lakes Mapping to update the Township tax maps. It was noted that Grand Traverse County Equalization will pay for half the cost. The Township’s portion of the cost is listed as \$1900.00.

King/Gulliver: motion to approve updating the Township tax maps in the amount of \$1900.00: Gulliver yes, Dean yes, Trudell yes, King yes, Whims yes: Carried 5/0.

Special Reports:

Sheriff Department: Report given by Officer Taylor.

Citations	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total
	Fatal	PIA	PDA	OWI	MIP	Criminal					
27	1	0	2	1	1	29	53	31	30	3	117

*Other calls for service include: 911 Hang-ups; BOL; Follow-up to Complaints; Motorists Assists; Public Relations; Serving Legal Papers; Traffic Stops; Warrant Attempts

County Commissioner: Report given by Larry Fleis on the following:

- TCAPS Meeting regarding Liaison Officers – program is to be discontinued September 1, 2010.
- Resource Management Admin.
- Plow Days will be Sunday at 11:00 a.m.

Fire Department: No report given.

Ambulance: No report given.

Planning Commission:

Mr. Whims reported that he and Marv are finishing the editing of the Master Plan. A mapping presentation was given by Mr. Jerry Taylor from Gourdie-Fraser at the Planning Commission meeting. The Planning Commission members will be making a list of maps they feel should be updated and inserted into the Master Plan. The goal is not to exceed \$600.00 to accomplish this.

Public Input (non-agenda items):

Mr. Adam Umbrasas, Village of Kingsley Manager reported on the following items:

- Mack Avenue Improvements – projected timeline.
- Grant application for Brownson Park Improvements
- Improvements on Spring, Pearl and Blair Streets have been postponed.

Peggy Swan commented on attendance/vacation record keeping.

Old Business

1. **Conference Table:** Mr. Trudell reported that he is waiting to receive the quote for materials.

Dean/Trudell: motion to close the Regular Meeting at 6:22 p.m.: Carried 5/0.

2. **ZBA Public Hearing**

Dean/King: motion to open the Public Hearing at 6:23 p.m.: Carried 5/0.

Mrs. Gulliver reported that she made several attempts to contact Mr. Moore regarding his attendance on the Zoning Board of Appeals, all of which were unsuccessful.

Therefore, the Board will now accept public comments regarding the removal Mr. Richard Moore from the Zoning Board of Appeals due to lack of attendance as outlined in the Zoning Board of Appeals Bylaws.

No public comments were made.

Dean/Trudell: motion to close the Public Hearing at 6:24 p.m.: Carried 5/0.

Dean/Whims: motion to open the Regular Meeting at 6:24 p.m.: Carried 5/0.

King/Whims: motion to remove Mr. Richard Moore from the Zoning Board of Appeals due to lack of attendance according to the Zoning Board of Appeals Bylaws, Section 4.B. (pg. 3): Dean yes, King yes, Whims yes, Trudell yes, Gulliver yes: Carried 5/0.

3. **Microsoft Office Upgrade: King/Gulliver: motion to accept the quote in the amount of \$1,005.00 from Crain Systems Group for 3 Microsoft Office Enterprise 2007 licenses: King yes, Gulliver yes, Trudell yes, Dean yes, Whims yes: Carried 5/0.**
4. **Computer Upgrade: Trudell/King: motion to accept the quote in the amount of \$1,582.00 from Crain Systems Group under Option 1 – two (2) computer workstations with a one (1) year warranty: King yes, Trudell yes, Dean yes, Whims yes, Gulliver yes: Carried 5/0.**

New Business:

1. **Insurance Bids: Trudell/King: motion to accept the proposal submitted by Cadillac Insurance in the amount of \$3,983.00: Gulliver yes, Dean yes, King yes, Whims yes, Trudell yes: Carried 5/0.**

- 2. Park & Recreation Appointment: Trudell/Gulliver: motion to appoint Carol Carr to the Parks and Recreation Committee: Trudell yes, Gulliver yes, Dean no, King yes, Whims no: Carried 3/2.**

It was noted that there is an opening on the Zoning Board of Appeals. The Board will appoint a new member to the ZBA at the next Township Board Meeting.

- 3. Mayfield Pond Park Caretaker Contract:** Mr. George Drew asked for some clarification regarding the contract for the Mayfield Pond Park Contract. The Board and Mr. Drew came to an agreement that the term of the contract will be from May 1, 2010 to October 18, 2010.

Mr. Drew also reported that the swing set at the park is in poor condition and has an infestation of ants. He wonders if the playground equipment should be removed. Mr. Trudell indicated that the Park cleanup day is Saturday. He will inspect the playground equipment then and he will also bring the issue up with the Parks and Recreation Committee.

Whims/Dean: motion to accept the Mayfield Pond Park Caretaker Contract with changes, specifically the date of October 18, 2010: Carried 5/0.

- 4. Employee Evaluations: Trudell/King: motion to form a subcommittee consisting of the Supervisor and Treasurer, to perform employee evaluations by July 14, 2010: Carried 5/0.**
- 5. Road Brining Options: Dean/Whims: motion to accept Team Services as Paradise Township brining option for a one time cost of \$5,985.90: Gulliver yes, Dean yes, Whims yes, Trudell yes, King yes: Carried 5/0.**
- 6. Civic Center South Park:** There will be a Civic Center South Meeting on May 13th at 4:30. It was reported that the formation of a Civic Center South Authority failed due to lack of commitment from other Townships involved. Options will be discussed at the next Civic Center South Meeting. It was also noted that the Township can not contribute money to CCS without the authority.
- 7. Vacation Time Sheet:** The Clerk indicated that the Clerk's Report will include a Vacation/Time-Off Total for each employee.
- 8. Fire Department Bill:** This will be tabled and put on the agenda for the next Board Meeting.
- 9. Solid Waste:** Mrs. Dean will work with Mr. Radtke on a RFP. The RFP will be on the agenda for the next Board Meeting. The Board will review RFP submissions in July.

10. Fire Works for 4th of July: King/Whims: motion to give \$500 to the Grand Traverse Area Veterans Coalition for 4th of July Fireworks: Trudell yes, Dean yes, King yes, Gulliver yes, Whims yes: Carried 5/0.

11. By-Laws: King/Trudell: motion to change the Bylaws to reflect that the Township Board Meeting start time is 6:00 p.m. FRIENDLY AMENDMENT TO THE MOTION: motion to change the Bylaws to reflect that the Township Board Meeting start time is 6:00 p.m., with no new agenda items after 9:00 p.m. except by unanimous consent of the board members present: Carried 5/0.

Supervisor Dean noted that the Bylaws also state that the Clerk should give the Supervisor a copy of the Meeting Summary prior to publication. Mrs. Gulliver indicated that she will e-mail the summary to Mrs. Dean prior to publication.

12. Evergreen Cemetery: The Board discussed the recent Cemetery Meeting. The Board decided that they will try one more time to meet with the Cemetery Committee and try to come to an agreement. Mrs. Gulliver stated she has contacted the Township attorney regarding what options the Township has including possibly returning Evergreen Cemetery back to the Association.

General Board Discussion:

Mr. King reported that the Township had their audit this past week. There were four (4) adjustments. Last year there were 15.

Public Input: No public input.

Approval of Pending Bills:

King/Trudell: motion to approve the bills as presented: King yes, Whims yes, Trudell yes, Gulliver yes, Dean yes: Carried 5/0

Whims/King: motion to adjourn: carried 5/0.

Meeting adjourned at 8:15 p.m.

**Minutes prepared by: Jennifer J. Scout, Recording Secretary
Lisa K. Gulliver, Clerk**